

# A Planning Guide for SHRM Student Chapter Activities

SHRM<sup>TM</sup>

SOCIETY FOR HUMAN  
RESOURCE MANAGEMENT

2008-2009 SHRM Student Chapter Merit Award



University/College: \_\_\_\_\_

Chapter Number: \_\_\_\_\_

**FOR REVIEW  
COMMITTEE USE ONLY:**

State: \_\_\_\_\_

Region: \_\_\_\_\_

Award: \_\_\_\_\_

# SHRM CHAPTER MERIT AWARD PROGRAM

## ABOUT SHRM

The Society for Human Resource Management (SHRM) is the world's largest association devoted to human resource management. Representing more than 225,000 individual members, the Society's mission is to serve the needs of HR professionals by providing the most essential and comprehensive resources available. As an influential voice, the Society's mission is also to advance the human resource profession to ensure that HR is recognized as an essential partner in developing and executing organizational strategy. Founded in 1948, SHRM currently has more than 575 affiliated chapters and members in more than 125 countries. [www.shrm.org](http://www.shrm.org).

## PURPOSE

To develop more effective student chapters, and to promote outstanding activities and projects by student chapters in four areas:

- ① Basic Student Chapter Requirements

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- ② Chapter Programming and Professional Development of Members

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- ③ Support of the Human Resource Profession

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- ④ Partnership with SHRM

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Each of the above four categories includes specific activities, which are detailed accordingly throughout this application. In addition to submitting your completed application for award consideration, we encourage you to use this application as a guide for planning chapter activities.

## PERIOD COVERED

The period covered is from April 1, 2008, through March 31, 2009

## INQUIRIES

Please visit the SHRM Student Programs web site at [www.shrm.org/students](http://www.shrm.org/students), or contact us at [SHRMStudent@shrm.org](mailto:SHRMStudent@shrm.org) or 1-800-283-SHRM.

SHRM will soon launch a new web site, which will require a change to many of our existing web links. Since previous merit award application forms have included a large volume of web links for your chapter to use in completing your application, we have determined that the best option is to provide an online table of links. This resource will be provided online at <http://www.shrm.org/students/meritaward/> and will include all of the supplemental information or links referenced within this merit award application. Should you have any questions, please e-mail [SHRMStudent@shrm.org](mailto:SHRMStudent@shrm.org) for further assistance.

# SHRM CHAPTER MERIT AWARD PROGRAM

## ELIGIBILITY

To be eligible for an award, chapters must submit a 2008 Student Chapter Information Form online by Sept. 30, 2008, and must have at least eight SHRM student members (in good standing) on record by Nov. 30, 2008.


## PROCEDURE

- 1 Complete this application and submit—with all necessary documentation—to your sponsoring SHRM professional chapter for final screening and verification/signature.

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- 2 Mail your application and required documentation to SHRM. The application must be postmarked no later than March 31, 2009. Include this completed form intact at the front of your entry package.

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- 3  Provide documentation for only those activities noted with the symbol to the left. Sequential documentation labeling is strongly recommended.

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- 4 An activity or speaker may not be counted in more than one area. All activities and contributions must be completed prior to the March 31 deadline.

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- 5 Checks or membership applications should not accompany this entry. All checks for SHRM student membership dues should accompany an application and should be mailed to the address given on the membership application.

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- 6 All award applications will be evaluated by SHRM staff.

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- 7 Two levels of recognition will be awarded:  
For chapters with 8-20 student members:
  1. Merit Award: recognizes chapters completing a minimum of 25, but not more than 34 activities.
  2. Superior Merit Award: recognizes chapters completing 35 or more activities.  
For chapters with 21 or more student members:
  1. Merit Award: recognizes chapters completing a minimum of 34, but less than 46, activities.
  2. Superior Merit Award: recognizes chapters completing 46 or more activities.

**NOTE:** Chapters can apply for additional recognition through an Outstanding Student Chapter Award. Details are provided in Section 5.

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- 8 All awards will be mailed directly to the student chapter advisor on record unless SHRM is notified otherwise.

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- 9 Keep a copy of your entry. SHRM will not return Merit Award applications.

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# STUDENT CHAPTER CONTACTS

*Please use full names, addresses and formal titles (e.g., John Doe, Ph.D., SPHR, Professor).*

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Student Chapter Name	Student Chapter Number
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Student Chapter Location (City, State)
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Student Chapter Primary Advisor Name	Primary Advisor Member #
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Primary Advisor Address	City, State ZIP
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Primary Advisor Phone #	Primary Advisor E-Mail (Required to submit form)
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(Merit Award plaques will be mailed to the primary chapter advisor)

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Student Chapter Co-Advisor Name	Co-Advisor Member #
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Co-Advisor Address	City, State ZIP
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Co-Advisor Phone #	Co-Advisor E-Mail
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Student Chapter President Name	Student Chapter President Member #
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Student Chapter President Address	City, State ZIP
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Student Chapter President Phone #	Student Chapter President E-Mail
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Merit Award Chair/ V.P. Name	Merit Award Chair/ V.P. Member #
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Merit Award Chair/ V.P. Address	City, State ZIP
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Merit Award Chair/ V.P. Phone #	Merit Award Chair/ V.P. E-Mail
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Sponsoring Chapter	Sponsoring Chapter Number
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Sponsoring Chapter Location (City, State)
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Sponsoring Chapter Liaison Name (College Relations Volunteer)
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Sponsoring Chapter Liaison Phone #	Sponsoring Chapter Liaison E-Mail
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# BASIC STUDENT CHAPTER REQUIREMENTS

# SECTION 1

The basic requirements—if fulfilled—help student chapters thrive. Completing these items will help your student chapter build a stronger foundation for success.

The base line for any award is the completion of 9 of the following 20 basic requirements. Your student chapter does not have to complete all 20 items; however, those marked with the stop-sign symbol to the left are mandatory.

## SYMBOLS TO WATCH



Items marked with this symbol are mandatory.



Items marked with this symbol require documentation.


## PROFESSIONAL OPERATION OF THE CHAPTER


	Submitted a Management by Objectives (MBO) statement with specific chapter goals and objectives for the award year.	✓
	Submitted a copy of current chapter bylaws to SHRM. (Chapters should check with their colleges/universities to ensure compliance with any university requirements regarding chapter bylaws. SHRM student chapter model bylaws are available online.)	
	Completed and submitted the 2008 Student Chapter Information Form to SHRM headquarters to communicate student-chapter status and any changes in chapter leadership. (This form can be found online.)	
	Adopted a Code of Ethics for the chapter. (A Code of Ethics toolkit is available online.)	
	Held a minimum of four executive committee or chapter planning meetings in addition to your regular student chapter meetings. <b>List meeting dates:</b>	

## CHAPTER LEADERSHIP

	List the names and titles of officers for the 2008-2009 academic year:	✓
	Developed or maintained position descriptions for chapter officers. (Examples can be found online.)	
	Provided each board member (chapter officer) with a copy of SHRM's Student Chapter Operations Manual (available online.)	
	Distributed copies of <i>Echoes</i> e-newsletter to chapter officers. ( <i>Echoes</i> is published online and distributed to all active SHRM student members by e-mail.)	
	Implemented or maintained a succession plan to identify potential student chapter leaders. (A Succession Planning Toolkit is available online.)	

# SECTION 1 (CONTINUED)

CHAPTER COMMUNICATIONS AND WEB PRESENCE	
✓	 Published a student chapter newsletter in print and/or electronic formats. Include one sample from each semester.
	Posted upcoming student chapter meetings and events on campus in print and/or electronic formats.
	Maintained a student chapter web site. web address:  (Web info should be current. Web site will be reviewed by Merit Award judges.)
	Linked chapter web site to: <ul style="list-style-type: none"> <li><input type="checkbox"/> SHRM web site (<i>www.shrm.org</i>.)</li> <li><input type="checkbox"/> HR Certification Institute web site (<i>www.hrci.org</i>.)</li> <li><input type="checkbox"/> SHRM Foundation web site</li> <li><input type="checkbox"/> SHRM Student Programs web site</li> <li><input type="checkbox"/> SHRM Student Awards &amp; Scholarships web site</li> <li><input type="checkbox"/> SHRM Student Career Center web site</li> <li><input type="checkbox"/> Sponsoring SHRM Professional Chapter web site [Ask your sponsor chapter for their web address.]</li> </ul> (NOTE: You must link to all of these in order to receive credit for this activity.)
	Listed chapter leaders and their contact information on your web site.
	Provided internship and job openings to all student chapter members in print and/or electronic formats.

PROMOTION OF SHRM	
✓	 Properly displayed SHRM “AFFILIATE OF” logo on web site, chapter letterhead, publications, and/or products. (Downloadable logo available online.) Attach samples.
	Provided at least one update on SHRM student membership benefits each year. (A sample PowerPoint presentation is available online.)
	Displayed SHRM banner at all official student chapter functions. (Order a banner by emailing SHRMStudent@shrm.org.)
	Highlighted SHRM activities such as local, state, regional or national conferences in chapter newsletter and/or on chapter web site.

	<b>TOTAL ACHIEVEMENTS IN SECTION 1 (20 MAX.)</b>
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# CHAPTER PROGRAMMING AND PROFESSIONAL DEVELOPMENT OF MEMBERS

## SECTION 2

An integral part of student-chapter participation is supplementing one’s classroom learning with real-world education/experience and increased opportunities for networking. The base line for any award is the completion of 9 of the following basic requirements.

PROGRAM VARIETY			
Programs should cover a variety of subjects directly related to the human resource management (HRM) field. Each program counts as a separate checkmark. <b>List program date, topic and speaker:</b>			✓
1			
2			
3			
4			
5			
6			
7			
8			

WORKSHOPS, SEMINARS, CONFERENCES OR STATE/REGIONAL HRGAMES SPONSORSHIP			
This section pertains to HRM-related events sponsored—in whole or in part—by the student chapter. Each event counts as a separate checkmark and must be at least two hours in length. <b>List program date, topic, speaker and length</b> (e.g., two hours):			✓
1			
2			
3			

PARTICIPATION IN WORKSHOPS, SEMINARS, CONFERENCES OR HRGAMES			
Valid requirements for this category include chapter members attending a SHRM local/state/regional conference; a local/state/regional seminar or workshop on HRM; a SHRM student conference; or preparing and sending a team to participate in an HRGames competition. A minimum of three students must attend for credit. <b>List program, date, and number of students attending:</b>			✓
1			
2			
3			
4			

## SECTION 2 (CONTINUED)

### INTERNSHIPS, MENTORING AND CAREER DEVELOPMENT

✓	<p>Participated in a formal university-based internship or co-op program, or an independent chapter-organized internship or co-op program. A minimum of three student chapter members must participate for credit. <b>List names of students who participated, dates of internships, and organizations they interned with:</b></p> <p>① _____</p> <p>② _____</p> <p>③ _____</p> <p>④ _____</p>
	<p>Provided company visits or job-shadow opportunities to chapter members. For credit, three students from your chapter must visit at least one company together OR three students must participate in a job-shadow program. <b>List company name, date visited, and number of members who visited the company:</b></p> <p>① _____</p> <p>② _____</p> <p>③ _____</p> <p>④ _____</p>
	<p>Offered a chapter-organized mentor program. A minimum of three student chapter members must participate for credit. <b>List names of mentors (professionals) and protégés (students):</b></p> <p>① _____</p> <p>② _____</p> <p>③ _____</p> <p>④ _____</p>
	<p>Published a student chapter resume book (CD-ROM or other electronic formats also acceptable), and distributed the book to your chapter's sponsoring professional chapter and/or local HR professionals.</p>


### HR LEADERSHIP IN THE COMMUNITY



✓	<p>Conducted chapter project(s) to benefit the community, such as collecting books for a literacy program, providing school supplies to a school, holding a coat or food drive, etc. A minimum of three student chapter members must participate for credit. <b>List names of students who participated and provide a brief description of the activity:</b></p> <p>① _____</p> <p>② _____</p> <p>③ _____</p> <p>④ _____</p>
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TOTAL ACHIEVEMENTS IN SECTION 2 (20 MAX.)

# SUPPORT OF THE HUMAN RESOURCE PROFESSION

## SECTION 3

Activities in this section demonstrate your chapter's support of the human resource profession. The base line for any award is the completion of four of the following basic requirements. Items requiring documentation are marked with 

ADVANCING THE HR PROFESSION	
 Conducted a research survey or special project for SHRM professional chapters, government or educational institutions, or local community organizations. Include an explanation of the project's purpose, scope, procedure and results, as well as the number of chapter members involved. Research required for academic courses cannot be counted, and it must be a chapter project, not an individual project. A minimum of three students must participate for credit.	✓
 Provided an <i>HR Magazine</i> subscription to the college, university or community library. A copy of the gift letter, invoice or receipt is required to receive point credit. The gift must be submitted prior to March 31, 2008.	
Promoted the human resource field to non-HR majors through presentations, workshops, or activity fairs on campus. Workshops or seminars that were counted in Section 2 ("Program Variety") cannot be counted here. Events must specifically promote the human resource field. <b>Briefly describe the activity:</b>  <hr/>	
Promoted careers in HR to local high-school or middle-school students through workshops, seminars or one-on-one mentoring.	
Participated in other college or professional organizations with a minimum of three student chapter members. Each person may only be counted once. <b>List names, offices held (if applicable) and organizations:</b>  <div style="display: flex; border-bottom: 1px solid black;"> <div style="width: 30px; text-align: center; border-right: 1px dotted black; margin-right: 10px;">1</div> <div style="flex-grow: 1;"></div> </div> <div style="display: flex; border-bottom: 1px solid black;"> <div style="width: 30px; text-align: center; border-right: 1px dotted black; margin-right: 10px;">2</div> <div style="flex-grow: 1;"></div> </div> <div style="display: flex; border-bottom: 1px solid black;"> <div style="width: 30px; text-align: center; border-right: 1px dotted black; margin-right: 10px;">3</div> <div style="flex-grow: 1;"></div> </div> <div style="display: flex; border-bottom: 1px solid black;"> <div style="width: 30px; text-align: center; border-right: 1px dotted black; margin-right: 10px;">4</div> <div style="flex-grow: 1;"></div> </div>	

CERTIFICATION	
Promoted the benefits and value of human resource certification through presentations about the Professional in Human Resources (PHR®) certification or through announcements of study groups and upcoming exam dates. Information on the PHR exam can be found on the HR Certification Institute web site at <a href="http://www.hrci.org">www.hrci.org</a> .	✓
Participated in an HR Certification Institute exam study group. A minimum of three student chapter members must take part for credit. <b>List names of students who participated and dates of study group:</b>  <div style="display: flex; border-bottom: 1px solid black;"> <div style="width: 30px; text-align: center; border-right: 1px dotted black; margin-right: 10px;">1</div> <div style="flex-grow: 1;"></div> </div> <div style="display: flex; border-bottom: 1px solid black;"> <div style="width: 30px; text-align: center; border-right: 1px dotted black; margin-right: 10px;">2</div> <div style="flex-grow: 1;"></div> </div> <div style="display: flex; border-bottom: 1px solid black;"> <div style="width: 30px; text-align: center; border-right: 1px dotted black; margin-right: 10px;">3</div> <div style="flex-grow: 1;"></div> </div> <div style="display: flex; border-bottom: 1px solid black;"> <div style="width: 30px; text-align: center; border-right: 1px dotted black; margin-right: 10px;">4</div> <div style="flex-grow: 1;"></div> </div>	

# SECTION 3 (CONTINUED)


## CERTIFICATION CONTINUED

✓	<p>A minimum of three student chapter members sat for the PHR exam between April 1, 2008, and March 31, 2009. <b>List students' names and testing dates:</b></p> <p>① _____</p> <p>② _____</p> <p>③ _____</p> <p>④ _____</p>
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## LEGISLATIVE ACTIVITY

✓	<p>Letters were sent to a local, state or national legislative body by student chapter members taking a stand on legislation affecting the HRM field. A minimum of three student chapter members must participate for credit. Write your legislators online. <b>List names of students who submitted letters, to whom the letter was submitted, topic of letter, and date of submission:</b></p> <p>① _____</p> <p>② _____</p> <p>③ _____</p> <p>④ _____</p>
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## SHRM FOUNDATION AND SCHOLARSHIPS

✓	<p> Contributed to the SHRM Foundation.</p> <p>Indicate amount (\$_____ ) and include a copy of the cover letter that was submitted with the contribution.</p>
	<p>Contributed to a scholarship benefiting a student in the HRM field. <b>Name of scholarship recipient and amount of scholarship:</b></p> <p>_____</p>

<input style="width: 50px; height: 20px;" type="text"/>	TOTAL ACHIEVEMENTS IN SECTION 3 (11 MAX.)
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Student chapters can be successful by working with their sponsoring professional chapters, state councils, and SHRM. The base line for any award is the completion of three of the following basic requirements.

SUPPORT TO SPONSORING PROFESSIONAL CHAPTER					
<p>Attended a minimum of two sponsoring professional chapter meetings. A minimum of three student chapter members must participate within the year.</p> <p>Name of sponsoring chapter:</p> <hr/> <p>Date(s) attended:</p> <hr/> <p>Students' names:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">①</td> <td style="width: 50%; border: none;">②</td> </tr> <tr> <td style="border: none;">③</td> <td style="border: none;">④</td> </tr> </table>	①	②	③	④	
①	②				
③	④				
<p>Attended a professional chapter meeting other than a sponsoring chapter meeting. A minimum of three student chapter members must participate within the year. (A SHRM Chapter Directory is available online.)</p> <p>Name of professional chapter:</p> <hr/> <p>Date(s) attended:</p> <hr/> <p>Students' names:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">①</td> <td style="width: 50%; border: none;">②</td> </tr> <tr> <td style="border: none;">③</td> <td style="border: none;">④</td> </tr> </table>	①	②	③	④	
①	②				
③	④				
<p>Assisted sponsoring chapter with programs, including helping with the organization of a major program or project, serving as a registrar at a chapter meeting, etc. A minimum of three student chapter members must participate within the year. <b>Describe the project and the nature of involvement:</b></p> <hr/> <p>Students' names:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">①</td> <td style="width: 50%; border: none;">②</td> </tr> <tr> <td style="border: none;">③</td> <td style="border: none;">④</td> </tr> </table>	①	②	③	④	
①	②				
③	④				
<p>Student chapter visited by SHRM chapter, state or regional officer or SHRM staff member. The individual that you choose to list below cannot be counted in Section 2. Examples include sponsoring chapter president, member of state council, or member of the SHRM Board of Directors. (The SHRM State Council Chapter Directory is located online.) <b>List name, date and SHRM volunteer/staff title:</b></p> <hr/>					

## SECTION 4 (CONTINUED)

### CHAPTER ACTIVITIES

✓	<p>Sponsored a joint chapter activity with another SHRM student chapter or another student organization. You may include a joint chapter meeting. A minimum of three SHRM student chapter members must participate for credit. (A directory of SHRM student chapters can be found online.)  <b>List activity, name of student group(s) involved, and date:</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 5%; text-align: center;">①</td> <td style="width: 35%;"></td> <td style="width: 35%;"></td> <td style="width: 25%;"></td> </tr> <tr> <td style="text-align: center;">②</td> <td></td> <td></td> <td></td> </tr> <tr> <td style="text-align: center;">③</td> <td></td> <td></td> <td></td> </tr> <tr> <td style="text-align: center;">④</td> <td></td> <td></td> <td></td> </tr> </table>	①				②				③				④			
①																	
②																	
③																	
④																	
	Promoted chapter activities in local newspapers, college newspaper, sponsoring chapter newsletter, and/or other community publications. This should be more than routine announcements.																
	Submitted at least two articles for publication in <i>Echoes</i> . Articles must be written by members of your student chapter. Attach copies to receive credit.																

### CHAPTER MEMBERSHIP

✓	<p>Rosters with this information included will be mailed to advisors in early March. To receive credit, membership must be greater than eight SHRM student members.</p> <p>Number of SHRM student chapter members, March 31, 2008: _____</p> <p>Number of SHRM student chapter members, March 31, 2009: _____</p> <p><b>NOTE:</b>  <i>ONE CHECKMARK:</i> If your chapter <b>has not</b> achieved a net increase or a net decrease in the number of SHRM student members from April 1, 2008, to March 31, 2009.</p> <p><i>TWO CHECKMARKS:</i> If your chapter <b>has</b> achieved a net increase in the number of SHRM student members from April 1, 2008, to March 31, 2009.</p>
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	<b>TOTAL ACHIEVEMENTS IN SECTION 4 (9 MAX.)</b>
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SHRM will award up to ten Outstanding Student Chapter Awards for the 2008-2009 Merit Award year.

The purpose of the SHRM Outstanding Student Chapter Awards is to recognize SHRM student chapters whose programs, activities, and levels of participation distinguish those chapters from the rest.

The award will consist of an inscribed plaque, as well as a certificate for the chapter advisor and chapter president. Additionally, each chapter will receive a special “Outstanding Student Chapter” graphic to proudly display on their chapter’s web page. These chapters will be featured on the SHRM Student Programs web site and in the *Echoes* student e-newsletter. There will not be a monetary award. The award will be presented to student chapter advisors and chapter presidents (of the winning student chapters) at the Student Conference held during SHRM’s Annual Conference.

All SHRM student chapters are eligible for the award—provided that the chapter submits this application and qualifies for a Superior Merit-level award.

The Outstanding Student Chapter Award will be given in recognition of significant activities in five broad areas:

- ① Promotion of Certification

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- ② Campus/Community Service

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- ③ Innovation/Technology

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- ④ Programming/Education

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- ⑤ Recruitment

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# SECTION 5 (CONTINUED)

Student chapters applying for the Outstanding Student Chapter Award should submit with their merit award application a typed document (no more than five pages) that includes the following requested information:

## SECTION 1—EXECUTIVE SUMMARY

Each outstanding student chapter award application should include an Executive Summary (as many as 350 words) which will serve as an introduction as well.

## SECTION 2—QUESTIONS

In addition to the Executive Summary, each applicant is expected to respond to a series of seven questions:

- 1 Why was the program created?

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- 2 Who participated in the implementation of your program?

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- 3 How was the program implemented?

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- 4 What were the program's goals? Were they met?

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- 5 Was the program effective? Based upon what measurable criteria?

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- 6 Who benefited from your program? How so?

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- 7 What makes your program deserving of an Outstanding Student Chapter Award?

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## SECTION 3—STANDARDS OF EXCELLENCE

The SHRM Outstanding Student Chapter Awards reflect the best that our affiliated student chapters have to offer. In this section, you will be asked to a) select one standard your submission reflects and b) explain why it meets that standard. Your response in this section is limited to 350 words.

Standards of Excellence include:

- Significant technical or professional impact on the human resource profession.

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- High levels of originality or inventiveness that clearly identifies your affiliate as creating an innovative enhancement or solution to a significant issue or problem.

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- Outstanding leadership and coordination of effective activities.

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- A program that produced significant results and enabled your affiliate to meet key benchmarks and schedules that otherwise would not have been completed.

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- Improved program, service and product quality—or member satisfaction—to a degree that significantly increased membership and revenue and/or reduced costs.

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- Provided an important addition or amendment to the SHRM portfolio of programs, products and services.

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# TOTAL ACHIEVEMENTS FOR THE 2008-2009 SHRM STUDENT CHAPTER MERIT AWARD

## INDICATE THE TOTAL NUMBER OF ACHIEVEMENTS FOR EACH SECTION

	SECTION 1	_____
Basic Student Chapter Requirements (20 MAXIMUM)		_____
	SECTION 2	_____
Chapter Programming and Professional Development of Members (20 MAXIMUM)		_____
	SECTION 3	_____
Support of the Human Resource Profession (11 MAXIMUM)		_____
	SECTION 4	_____
Partnership with SHRM (9 MAXIMUM)		_____
	TOTAL (60 MAXIMUM)	_____

## AWARD-LEVEL SOUGHT

### FOR CHAPTERS WITH 8-20 STUDENT MEMBERS:

Merit Award: chapters completing a minimum of 25, but not more than 34 activities. \_\_\_\_\_

Superior Merit Award: chapters completing 35 or more activities. \_\_\_\_\_

### FOR CHAPTERS WITH 21 OR MORE STUDENT MEMBERS:

Merit Award: chapters completing a minimum of 34, but less than 46, activities. \_\_\_\_\_

Superior Merit Award: chapters completing 46 or more activities. \_\_\_\_\_

## AFFIDAVIT OF STUDENT CHAPTER MERIT AWARD COMPLETION

We, the undersigned, certify that the information contained in this Merit Award application is accurate. We understand that SHRM reserves the right to verify the accuracy of any information contained within this submission. Further, we understand that any chapter that has knowingly provided inaccurate information will have their merit status revoked.

\_\_\_\_\_  
Student Chapter President Date

\_\_\_\_\_  
Chapter Advisor Date

\_\_\_\_\_  
President of Sponsoring Professional Chapter or Chapter Liaison Date

**ALL APPLICATIONS MUST BE POSTMARKED BY MARCH 31, 2009, IN ORDER TO BE CONSIDERED.**

**Mail completed entry to:**  
SHRM Student Chapter Merit Award  
1800 Duke Street  
Alexandria, VA 22314-3499

SRM

TM

SOCIETY FOR HUMAN  
RESOURCE MANAGEMENT

1800 Duke Street ■ Alexandria, VA 22314

08-0573