

**Creating speaker profiles:**

Some of the Call for Presentation portals require that a speaker profile be created prior to submission. To create a profile, click on the name of the event (during the recruiting period). Login credentials will be emailed upon completion of the profile. If you are submitting on behalf of someone else, submit the proposal(s) using the speaker's profile, not your own. Do not create more than one speaker profile with the same name, as it will cause login problems.