

## How to Download Form Submissions

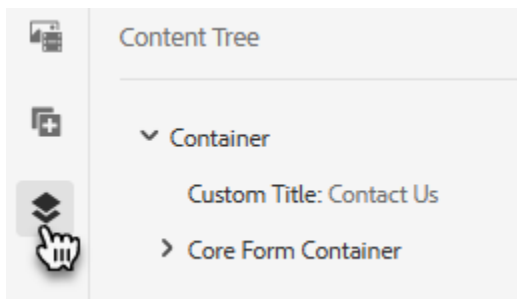
Exporting your form submissions from the SHAW Platform is a straightforward process. Follow the steps below to download your submission data.

### 1. Open your Form in Edit mode

- Navigate to the form you wish to export submissions from.
- Select **Edit** to enter editing mode

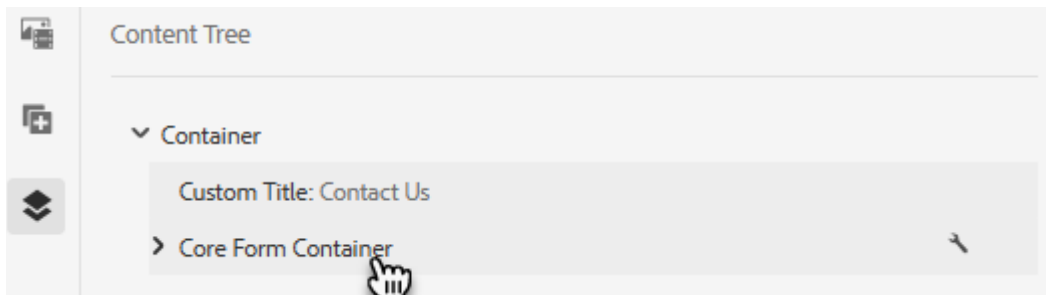
### 2. Access the Content Tree

- On the **left side of the page**, click **Content Tree** to display the structure of your form.



### 3. Select Core Form Container

- In the Content Tree, locate and click on Core Form Container. This is where your form's submission data is managed.



### 4. Locate the Toolbar

- After clicking Core Form Container, a toolbar will appear above your form.



### 5. Download Submissions

- In the toolbar, find and click the **Download Submissions** icon.



## 5. Automatic Download

- Clicking **Download Submissions** will immediately start downloading your form submissions to your device.