SHRM Certification

COVID-19 2023 Work Project Activity Form

Name: _____ **Email:** _____

Location: U.S. Based   Internationally Based

Company/Organization   _____

Supervisor Name: _____ **Email:** _____

Describe your organization's or your community's response to COVID-19 and the part you played in leading the effort. Place a check mark next to one or more of the topics listed below that you managed and/or addressed during your three-year recertification period.

Note: *by placing a check mark next to an item, you are certifying that you have completed work in that area.*

☐ CARES Act and its impact on unemployment
☐ Communicable disease exposure issues and quarantine pay
☐ Essential business and essential workers (hazard pay, protecting workers in the public)
☐ FFCRA law implementation and exceptions
☐ Furloughs, pay reductions, layoffs
☐ Hiring in a COVID-19 and virtual world (rescinding and delaying offers, i-9 issues)
☐ PPP loans and loan forgiveness
☐ Return to work issues (recall, health screening/testing, social distancing, etc.)
☐ Transitioning to a hybrid or virtual workforce
☐ Other topics that apply: _____

Learning is a critical part of professional development and SHRM and SHRM Chapters offer a variety of webcast and live or on-demand webinar events to grow or enhance your knowledge on COVID-19 related topics. If you took advantage of SHRM or SHRM Chapter COVID-19 related professional development offerings, please list the name and activity ID code for each activity in the space below.
_____

* Membership in a SHRM local chapter is separate from membership in SHRM. We encourage you to become a member of both! Use the Chapter Locator to easily identify a local professional or student chapter in your area.

To redeem your 30 professional development credits (PDCs), do the following:

1. Complete the form. ***NOTE:*** *Activities entered on the form must have taken place during your three-year recertification period.*
2. Log in to your certification portal at portal.shrm.org.
3. Click on Add PDCs, select "No" when asked if you have an activity code, then select the Advance Your Organization category.
4. Type in the required information then upload the form. A correctly completed COVID-19 Work Project Activity Form must be uploaded in order to receive credits.
5. Submit your completed recertification record when you have earned 60 or more credits. Your completed recertification record must be submitted by your recertification expiration date or preferably by your end date or before.